



**ELTAM MK**  
*English Language Teachers' Association of the Republic of North Macedonia*  
*Асоцијација на наставници по англиски јазик и книжевност на Р. С. Македонија*

**ELTAM MK Elections**

Dear members,

We would like to inform you that we are now accepting nominations for two vacant positions in the Executive Board

- a Webmaster

**What are you expected to do?**

**The Web Master**

- is responsible for timely preparation of materials for publishing/posting and updating the Association's website.
- timely preparation of materials for posting and updating the Association's social media Facebook, Twitter Instagram etc.
- prepares certificates for various events
- takes part in the organization of the biannual conference as well as any other events that the Association might organize.
- executes the decisions of the Assembly and/or the Executive Board
- executes other tasks that he/she might be delegated by the Association.

We would also like you to know that the President, all Board members, local coordinators, and members are volunteers and do not receive any compensation for their effort except the satisfaction of seeing their projects, conferences, workshops, competitions and other events succeed. For us this is the most rewarding compensation of all.

Therefore, we expect all of you who are enthusiastic, hard-working, and friendly to nominate yourselves for the positions mentioned above.

These are the criteria and the procedure to submit a nomination.

**Criteria for nomination of a Webmaster:**

1. The nominated person must be an active member of ELTAM MK for at least 5 years (including the current year)
2. The nominated person must have attended at least 2 Assembly meetings in the last 5 years.
3. The nominated person must have experience in digital technologies (social networks and other applications).

**II. Application letter format**

1. The application letter should contain the following information:

- a) Name and Surname:
- b) E-mail:



c) Telephone number:

2. ELTAM MK member:

- a) 5+ years
- b) 10+years

3. Position you are applying for:

**a. Web master**

Please attach:

4. your CV

5. your report of the ELTAM MK activities the nominated person participated in and the role they had in those activities.

6. a 250-word statement about themselves and the contribution they would hope to make to ELTAM MK if elected.

We wish all of you good luck.

## **II. Procedure**

1. If you would like to nominate yourself, you must send the application letter together with the CV and the personal statement to the following e-mail address: **eltammkpresident@gmail.com by November 3, 2022, at the latest.**

2. You can vote for your candidate at ETAM MK's Assembly, which will be held

Date: November 5, 2022

Time: 11 a.m.

Place: 'Lazo Angelovski' Primary School – Skopje (Aerodrom)

3. The results will also be announced on our website and social media.

ELTAM MK