

*English Language Teachers' Association of the Republic of North Macedonia*  
*Асоцијација на наставници по англиски јазик и книжевност на Р. С. Македонија*

**Open Call for Local Coordinators for the regions of  
Kochani, Shtip, Bitola and Skopje**

Dear teachers,

ELTAM MK is looking for local coordinators in order to support the work of the current local coordinators in the regions of **Kochani, Shtip, Skopje and Bitola**. We need:

- 1 local coordinator for Shtip
- 1 local coordinator for Kochani for primary schools
- 4 local coordinators for Skopje (2 for primary and 2 for secondary schools)
- 1 local coordinator for Bitola for secondary schools

As a local coordinator, you will be responsible for:

- dissemination of information about the competitions and other ELTAM MK events;
- organizing and carrying out the competitions at local and regional level
- organizing and carrying other ELTAM MK events if needed etc.

The position of a local coordinator is a responsible one and requires dedication and good organizational skills. We would like you to know that the President, all the Board members, secretaries and local coordinators are volunteers and do not receive any compensation for their effort except the satisfaction of seeing their projects, conferences, workshops, competitions and other events succeed. For us this is the most rewarding compensation of all. Therefore, we expect all of you who are enthusiastic, hard-working and friendly to nominate yourselves for the positions mentioned above. These are the criteria and the procedure that you will have to follow in order to make the nominations.

**I. A. Criteria for nomination of a Second Local Coordinator**

1. The nominated person must be an ELTAM MK;
2. The nominated person must be a teacher (not a student)
3. The nominated person must send a CV in which they will state the ELTAM activities they have participated in and the role they had in those activities.
4. The nominated person must give a personal statement of how they can contribute to ELTAM.

## II. Procedure

1. If you would like to nominate yourself, you must send the application letter together with the CV and the personal statement to the following e-mail address: [president@eltam.org.mk](mailto:president@eltam.org.mk) by **January 31st, 2024** at the latest.
2. Successful applicants will be notified at the General Assembly.

## III. Application letter format

The application letter should contain the following information:

1. Name and Surname:  
Contact address:  
e-mail:  
Telephone number:
2. ELTAM member:  
a. Yes b. No
3. Position you are applying for:
4. Local coordinator for
  - a. Kochani
  - b. Skopje (please state whether you are applying for primary or secondary school)
  - c. Shtip
  - d. Bitola
4. Accompanying CV stating the ELTAM MK activities the nominated person has participated in and the role you (he/she) had in those activities.
5. Personal statement of how the nominated person can contribute to ELTAM.

We wish all of you good luck.

Miroslava Pavlova-Anevsk  
ELTAM MK President  
[president@eltam.org.mk](mailto:president@eltam.org.mk)